



Wellington SPCA

Our mission is to promote the humane treatment of animals and to prevent cruelty to animals. We do this by providing food, shelter, veterinary care, love and the chance to find a new home for unwanted, abused and neglected animals in the Wellington region.

Position Title:

Isolation Unit Assistant

Position ID

IUV

Department: Veterinary Clinic

Reports to: Veterinary Staff

Working relationships: Other SPCA staff/volunteers

Job location:

Newtown Animal Centre

Employment status:

Volunteer

Minimum age requirement:

18 years

Start date:

ASAP

Shift days and times:

Weekends and/or weekdays
8am-12pm or 3pm-5pm

Minimum time commitment in this role:

6 months

Hours per week:

Minimum of one shift per week. Minimum of 2 hours per week

CV Required:

Yes

Special working conditions:

You will be volunteering in a working vet clinic so must be able to cope with being around sick and injured animals.

Key areas of responsibility:

- Ensuring that animals are fed and medicated.
- Ensuring that cages and areas are cleaned and disinfected.
- Updating animal's paperwork with adequate information.
- Handling of cats with cat flu.
- Assisting veterinary staff.
- Monitoring intensive care patients.
- Assisting in other areas of the shelter when required.
- Ensuring animals are receiving necessary care according to their medical requirements.

Skills required:

- Excellent personal communication skills.
- Experience working in a team environment.
- Initiative.
- Enthusiasm and energy.
- Ability to deal with different and difficult situations in a reasonable and diplomatic manner.
- Empathy towards animals and an understanding that the animals come first at Wellington SPCA.

Qualifications required:

No qualifications are required but this is an ideal area to volunteer in if you are currently studying or thinking about studying animal care or vet nursing.

Experience required:

You must have worked with handling animals before; this could be volunteering in another area of our shelter or at another animal organization.